WATER RESEARCH COMMISSION

RESEARCH PROPOSAL TEMPLATE 2014/15

PROPOSAL DETAILS (Mandatory)

KSA	
Thrust	
Programme	
Proposer	
Proposal Title	
Proposal Number	(Will be generated by the system)
Start Date	
End Date	(Allow final 20% of contract value in fin year)

ORGANISATION (Mandatory)

Lead organisation

Organisation Name	
SMME	YES / NO / Not Applicable
Department	
Contributions	
Postal Address	(When you select the lead organization, the address already captured will be retrieved and displayed. If you organization does not appear in the list, or the address details are incorrect, please click 'here' to email us the details of your organisation)
City	
Postal code	
Physical Address	
City	
Postal code	
If you have not yet submitted the required supporting documents for this organisation, please upload the appropriate documents by completing the sections below.	
BEE Certificate	
Tax Clearance Certificate	
Company Registration Certificate	

Small, micro and Medium Enterprises (SMME) (If you have selected YES for SMME, please supply the following information about the company

Total full-time equivalent of paid employees	**Total annual turnover**	**Total gross asset value (fixed property excluded)**

Contract signatory (Refers to the individual mandated to enter into contracts)

Title	
Initials	
First name	
Last Name	
Gender	
Race	
Nationality	
Citizenship	
Country of origin	
Email	
Telephone	
Physical Address	
City	
Postal Code	

Collaborating organisations

Organisation Name	
Department	
Contributions	
Address	
City	
Postal code	(When you select the lead organization, the address already captured will be retrieved and displayed. If you organization does not appear in the list, or the address details are incorrect, please click 'here' to email us the details of your organisation)

Organisation Name	
Department	
Contributions	
Address	
City	
Postal code	

RESEARCH TEAM (Mandatory)

Researcher details

Organisation	
Role	
Title	
Initials	
First Name	
Surname	
ID/Passport Number	
Gender	
Race	
Nationality	
Citizenship	
Country of origin	
Years' experience	
Qualifications	
Email	

Organisation	
Role	
Title	
Initials	
First Name	
Surname	
ID/Passport Number	
Gender	
Race	
Nationality	
Citizenship	
Country of origin	
Years' experience	
Qualifications	
Email	

RATIONALE (Mandatory)

Motivation

Provide a clear concise explanation of the extent of the problem and the reasons why the research is necessary.

This field should address the need for new knowledge or knowledge enhancement in the specific area. Cite relevant literature references, only where necessary.

NB: Do not give a complete reference list here; these can be included under the General Information section.

Contextualisation

Describe how your proposal addresses the impact areas of the WRC Knowledge Tree

Any WRC funded project must have one or more of the following desired outcomes:

Transformation and Redress
Sustainable development solutions
Empowerment of communities
Informing policy and decision making
Human Capital Development in the Water and Science sectors
New products and services for economic development

Outcomes and expected impact

List the outcomes and expected impacts of this research

AIMS (Mandatory)

No	Aim
1	
2	
3	
4	
5	
6	

METHODOLOGY (Mandatory)

DELIVERABLES (Mandatory)

	Title	Description	Target Date	Amount (R)
1			2015/16	
2				
3				
4				
5				

PRODUCTS (Optional)

Title/Name	Target group	Application

BUDGET (Mandatory)

Human resource costs

Researcher Name	Financial year	Remuneration Rate (R/day)	Days/year	Amount (R)
	2015/16			

Capital expenses

Capital Item	Motivation	Financial Year	Amount (R)
		2015/16	

Running Expenses

Running Expense Type	Financial Year	Amount (R)
	2015/16	

Minor expenses

Expense Item	Financial Year	Amount (R)
	2015/16	

Dissemination/Uptake Activity expenses

Expense Item	Financial Year	Amount (R)
	2015/16	

Summary

Fin. yearHRCapitalRunningMinorTotalDeliverables2015/162016/172017/182018/19

KNOWLEDGE DISSEMINATION AND UPTAKE (Mandatory)

Researchers need to show that they will share the knowledge created.

What actions will be taken to ensure dissemination and uptake?
What are your project's dissemination and uptake objectives?

Who are the target audiences / stakeholders to benefit from the research?
What other partners will you engage with to achieve your dissemination and uptake objectives?

POLICY

What policy or part of policy will be affected by envisaged outcomes or results
How will the policy be affected?
State the organization (national, provincial or municipal government) name

INNOVATION/ NEW IDEAS/ NEW PROCESS/ NEW TECHNOLOGY

What is the innovation?
Describe what the innovation will do
State implications of the innovation to current practices

INTELLECTUAL PROPERTY (Optional)

CAPACITY / COMPETENCY DEVELOPMENT (Mandatory)

Individual Development

First NameSurnameID/Passport No.GenderRaceCountry of OriginCitizenshipNationality InstitutionDegreeFinancial Year

Institutional Development

Institution Name	Nature of Development

Community Development

Name of Community	Location of community	Nature of community development
	Province, town or village	e.g. (participation/ involvement) (benefit to community)

ADDITIONAL FUNDS (Optional)

Organisation name	Financial Year	Amount (R)

ADDITIONAL INFORMATION (Optional)

Literature References

Additional Comments

CV Details

RESEARCH LOCATIONS (Mandatory)

	Tick the appropriate box

RESEARCH CATEGORY (Mandatory)

	Tick the appropriate box
